

# SIKKIM GOVERNMENT GAZETTE



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GOVERNMENT OF SIKKIM  
RURAL MANAGEMENT & DEVELOPMENT DEPARTMENT  
GANGTOK

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## NOTIFICATION

### Constitution of Ward Level Development Committee, Sikkim (WLDC)

In the process of decentralization & devolution of powers to Panchayati Raj Institutions, a large number of developmental schemes have been sanctioned for Gram Panchayat Units. As a result of this, coordination and supervision of developmental works of each and every scheme undertaken by Panchayati Raj Institutions have become a difficult task. Therefore, the Constitution of Ward Level Development Committee (WLDC) has been envisaged as a concrete step towards performing the duties and responsibilities of co-ordination and supervision alongwith ensuring synergetic development. The formation of WLDC will ensure responsible participation of the local people in the development of their own ward at the lowest level. Such an act will bring to surface the feeling of being a stakeholder and accepting collective responsibility of all schemes that are implemented for the development of the Ward.

The State Government hereby notifies that all Gram Panchayat Wards shall constitute a Ward Level Development Committee (WLDC) as laid down in this Notification, in order to coordinate, supervise, execute, monitor, evaluate and train for all development works carried out in the Gram Panchayat ward.

### TERMS OF REFERENCE

1. A committee known as the Ward Level Development Committee (WLDC) shall be constituted in each Gram Panchayat Ward of Sikkim.
2. The committee shall comprise of :-
  - Elected Zilla Member.
  - Panchayat President.
  - Elected Member of respective Gram Panchayat Ward.
  - Rural Development Assistant (RDA) of the GPU

- The Local Members can be Panchayats, retired officials, member/s of some local NGOs or any other person who has a genuine interest in the development of the ward. These Local Members have to be identified and approved by the Ward Sabha.

3. The Committee shall comprise of 9 members.
4. The members of the Committee shall be elected at once from the date of commencement of this notification through a special Ward Sabha.
5. Tenure of the Committee shall be for one financial year. Re-election of the Committee shall be conducted before the end of the financial year.
6. The Ward Panchayat Member or Zilla Member or the GPU President will be the Chairman of the WLDC. The Secretary of the WLDC will be selected from the ex-officio members by the WLDC every year. The Secretary will also be the plan coordinator, and will write the plan document and make the budget as per the decisions of the WLDC.
7. All schemes /projects proposed for sanction under any Department are to be routed through the WLDC.
8. The Committee shall also supervise, coordinate, execute, monitor, evaluate & train for all development works of the Ward.
9. WLDC shall meet at least once a month and may be more when required to review and assess the development of works.
10. The quorum for the meeting shall at least be 50% of the total members.
11. The minutes of the meeting shall be sent to the concerned ADC, DPO and BDO for information who will evaluate and accordingly appraise the Head Quarters of the findings. Additionally, copy of the minute and other WLDC activities shall be maintained in a separate record book of the GPK.
12. The Committee shall prepare monthly report and forward it to the respective BDO with a copy to the ADC concerned.

**SECRETARY**  
**RURAL MANAGEMENT & DEVELOPMENT DEPARTMENT**